



## Request for Proposal (RFP) Announcement

### Access Control System Implementation

The Village of Bellevue (Population 16,568 and 14.38 Square Miles), Wisconsin, is seeking a vendor in the Green Bay Metropolitan area only (or within a 10-mile radius from 3100 Eaton Road, Bellevue, WI) to provide integration and installation with Bellevue's current cloud Access Control System (ACS). The Vendor shall provide the specified service below and must complete the project no later than November 29, 2024.

The Village of Bellevue seeks to replace all park access control systems and add one to its community center at various locations throughout the municipality. A total of seven(5) locations will need to be integrated into the existing system. The access control system must work with Bellevue's cloud Connect One platform. The Village will not accept a different solution other than the capability of integrating into the Connect One platform. The Vendor will install and configure the card reader system to work with the Connect One system.

Project work must include planning, design, installation, and training (If needed) on the product(s).

The Vendor may respond to this RFP by providing information in an email (must be in PDF format) or by mail as follows:

- One or more pages about the Vendor, years of service, and three customer references. The Vendor's contact person, phone number, email, business hours, and address must be included.
- One or more pages regarding the proposal of service.
- One or more pages regarding the price sheet of service.

Please visit the Village of Bellevue's RFP webpage for more information on the project's requirements. The web address is [https://www.villageofbellevuewi.gov/government/bids\\_\\_\\_r\\_f\\_ps](https://www.villageofbellevuewi.gov/government/bids___r_f_ps)

The Vendor may email Tim Hennig, GIS/IT Manager, with questions about the access control project. The email address is [thennig@villageofbellevuewi.gov](mailto:thennig@villageofbellevuewi.gov). No phone calls, please. All RFP submissions should be in a .pdf and emailed to [thennig@villageofbellevuewi.gov](mailto:thennig@villageofbellevuewi.gov) or sent to:

Attention: Tim Hennig  
Village of Bellevue – Access Control System Implementation  
2828 Allouez Av  
Bellevue, WI 54311

The Village reserves the right to reject or negotiate any or all RFP proposals. All requested information is due by March 15, 2024, at noon.